

COPAA Visiting Fellows Program

Program Description and Application Guidelines

Program Description:

The Consortium of Practicing and Applied Anthropology Programs (COPAA) is a nationwide consortium of university departments and programs that provide education in practicing and applied anthropology. Our mission is to advance the education and training of students, faculty, and practitioners in practicing and applied anthropology. The COPAA Visiting Fellows Program provides the opportunity for applied and practicing anthropologists to share their skills and knowledge in partnership with anthropology departments. The goal of the program is to sponsor visits by either practitioners or applied faculty to COPAA member departments in order to educate students and faculty on topics that build on, enhance, or supplement the department's existing curriculum.

In the words of Diane Austin (Bureau of Applied Research in Anthropology, School of Anthropology, University of Arizona):

“The Visiting Fellows program provided me with an opportunity to think critically about applied anthropology at the University of Arizona as I learned more about the program under review at the University of South Florida. I especially enjoyed the opportunity to meet with students, faculty, and administrators, and to serve with an outstanding colleague. In the end, both programs benefited from the interaction and reflection.”

The structure and length of the visit should be determined by 1) the needs of the specific academic program, 2) the expertise of the faculty and, 3) the skills and knowledge of the practitioner/applied visiting fellow.

Award Amount:

COPAA provides up to \$2000 to member departments. The funds can be used for travel and honorarium. COPAA plans to fund one award per year.

Project Period:

Awards will be announced in May, and funds are available for use until the following summer.

Eligibility:

1. Departments must be members of COPAA.
2. Departments must be current in their dues to COPAA.
3. Departments may submit only one application per year.
4. Departments may receive an award once every three years.
5. The Visiting Fellow may be either a practicing anthropologist working primarily outside of academia, a practicing anthropologist who combines both academically and non-academically based work, or a full-time academically-based applied anthropologist.

Deadline:

May 1st

Award Disbursement and Administration:

Funds will be disbursed to departments after the award announcement in May and administered by departments.

Application Guidelines:

1. Applications may be initiated by either the department or the Visiting Fellow.
2. Length of application – maximum of 3 single spaced pages (about 1200 words including form instructions)
3. Application should include:
 - Name of Department
 - Name of Visiting Fellow
 - Name and contact information for person(s) submitting application
 - Scope of Project
 - This section should include a clear description of the project, the participants in the project, the setting where the project will take place, and a list of intended activities.
 - Justification of Project
 - This section should discuss how the project will build on, enhance, or supplement existing foci in the department, as well as how it will contribute overall to the department.
 - Budget
 - This section should include a budget for how the award money will be spent, as well as additional funds, if any, from the department or university.
 - Timeframe of Project
 - Confirmation of Interest Letter from Visiting Fellow
 - Optional form letter can be downloaded from COPAA website at (http://www.copaa.info/resources_for_programs/).
 - Visiting Fellow's CV

Review Criteria

Applications will be reviewed based on Scope of Project and Justification of Project.

Final Report Requirements

At the end of the project, departments and Visiting Fellows should submit a collaborative written report to COPAA. This report should be written for publication in the SfAA newsletter. It should include:

1. A description of the project
2. Any changes from the original project proposal
3. What was accomplished
4. How the project benefited the students, faculty, and Visiting Fellow
5. How the project advanced students, faculty, and Visiting Fellow's goals and objectives for the visit
6. What worked well and why
7. What did not work well and why
8. What suggestions they have for departments considering the program in the future
9. What suggestions could help COPAA strengthen the program overall
10. Photographs of the project

Post Award Recognition

COPAA will recognize both the department and the Visiting Fellow after the project is complete.

1. The department will receive a “COPAA Visiting Fellows Award” certificate.
2. The Visiting Fellow will receive a “COPAA Fellow” certificate.
3. COPAA will send a recognition letter to the provost of the awarded department.

List of models for visits

1. A combination of academic talks, classroom lectures, and informal meetings with faculty and students.
2. A formal instructional workshop covering a specific topic designed to build professional skills.
3. Mentoring/enrichment opportunities to students of all levels.
4. Advising graduate program – to make sure it provides the right training to position students for jobs.
5. A combination of talks/presentations/meetings on a topic related to practice such as methods, case study, and careers.
6. If the Visiting Fellow lives near the department, teaching, co-teaching, or supporting a course on a topic that would benefit from such relationship, the funds could be used to augment adjunct pay or cover local travel expenses.
7. In a variation on the above, one or more Visiting Fellows might be called upon to visit a class taught by faculty. In this model, the practitioner(s) might lecture during one class on their area of expertise as needed by the faculty.
8. Practitioners could also be on site support for internships (or sponsor a group of interns from one program).
9. Practitioners could do a directed study with one or more students.
10. Practitioners might be asked to participate on curriculum committees to provide outside insights.
11. An alternative program designed by an applicant.

Application Submission

Please submit:

1. Application Form
2. Visiting Fellow’s Confirmation of Interest Letter
3. Visiting Fellow’s CV

Submit to Lisa Henry at: lisa.henry@unt.edu

Tel: 940-565-4160